



09 August 2016

**MEMORANDUM**

**TO :** **CONCERNED GENERAL MANAGERS**  
 Albay Electric Cooperative, Inc. (ALECO)  
 Camarines Sur III Electric Cooperative, Inc. (CASURECO III)  
 Lanao del Sur Electric Cooperative, Inc. (LASURECO)  
 Zamboanga City Electric Cooperative, Inc. (ZAMCELCO)

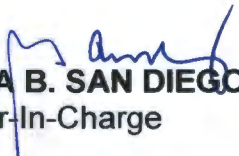
**SUBJECT :** **Request for Copies of Annual Report from 2004 to 2015**  
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Reference is made to the request of the Department of Energy for a copy of your Annual Report from Years 2004 to 2015.

In this regard, please submit the Annual Reports to the Public Affairs Office not later than August 12, 2016. Should you have any query, you can reach them at telephone numbers (02) 9292237 or 9291909 local 153 or email at pao\_nea@yahoo.com.

We shall anticipate your compliance and cooperation regarding this matter.

Thank you.

  
**SONIA B. SAN DIEGO**  
 Officer-In-Charge

NATIONAL ELECTRIFICATION ADMINISTRATION  
 Office of the Administrator  
  
 NEA-OA231008 hl  
 8/9/16